MEGHALAYA COOPERATIVE TRAINING INSTITUTE, SHILLONG.



The Meghalaya Cooperative Training Institute was established on 2nd August 1976 in the premises of the Meghalaya Cooperative Apex Bank Ltd, M.G Road and later shifted to the building of the Meghalaya State Housing & Financing Cooperative Society Ltd, Nongrim Hills, Shillong.

The Meghalaya Cooperative Training

Institute realized the need to brace itself up to cope with

the emerging challenge by improving upon the Human Resource Development of the stakeholders of the State's Cooperative Sector so as to enable the them to effectively and efficiently manage the affairs of the registered cooperative societies.

THE OBJECTIVES

- 1. To develop change agents in cooperatives who can:-
 - (a) Motivate the members and managing committee to participate in the management of cooperative enterprises:
 - (b) Enhance suitable and effective strategies for improving enterprise goals in the competitive environment:



- (c) Act as effective drivers to promote the workings of a cooperative enterprise and the importance of having linkages with other line Departments.
- 2. To enrich the managers working in cooperatives by:-
 - (a) Improving their conceptual capabilities in understanding the leadership competencies and managerial problems of cooperatives:
 - (b) Upgradation of their managerial skills and abilities to use appropriate strategies for managing cooperatives:
 - (c) Developing positive attitude approximate to achieve excellence in cooperative management, administration and maintenance of Accounts.
 - (d) Imparting basic knowledge on Information Technology for improving skill and working efficiency of cooperative societies.

The faculties of the institute have been performing their duties as per the calendar programme and budget provisioned for the institute from time to time so as to enable it in fulfilling

its objectives. In spite of the fact that the MCTI, Shillong has been significantly handicapped in functioning smoothly during the year 2020-2021 and 2021-2022 due to the Covid- pandemic which resulted in curtailing most of its training programmes including training programmes for Departmental Officers. However, in spite of this the Institute had been conducting a significant number of training programme, viz., the Two Days OnLocation training programme in various places falling under the jurisdiction of Khasi Hills, Jaintia Hills and Ri-Bhoi Districts as well as Skill Development and Information Communication Technology at MCTI, Shillong.

The benefits derived by the member participants from these Training Programmes are as follows:-

- Better understanding in the proper maintenance of books and records of the Society including maintenance of Books of Accounts by the Office Bearers and members of the Society.
- 2. Proper understanding of management technique which are vital for running the affairs and business operations of the Society.
- 3. These Trainings has further enlightened the office bearers and members in comprehending various sections pertaining to the Cooperative Act and Rules.
- 4. It has also served as a platform for the members in having a better understanding on the importance of adopting the Principles of Cooperation and Cooperative ideologies which are the backbone of the Cooperative Movement for ushering a successful Cooperative Society.
- 5. As for Skill Development Programme is concerned, the Institute outsources Resource Persons from various Line Departments and Private individuals and firms who are specialized in their respective fields, e.g., Agriculture, Horticulture, Livestock, Aqua Culture, Handloom and Handicraft, Food Processing, Tourism, Industrial, Marketing, etc. The benefits that the participants received from these Training Programmes are gaining of requisite technical knowledge and know-how involving these respective activities which enhance the knowledge and outlook that will result in improving the Socio-economic welfare of the Cooperative Society in course of its operations.

6. The Computer Trainings conducted by the Institute have greatly benefited the members of the Society in having a proper understanding on operating a computer and its importance for record keeping by the use of computer application, viz., MS Office, online usage of internet for seeking information, sending and receiving emails, etc.

At present, the Institute is preoccupied with conducting Six Months Junior Basic Certificate Course Training Programme for the newly recruited Junior Cooperative Officers which commenced on the 2nd May, 2022 and is scheduled to complete tentatively

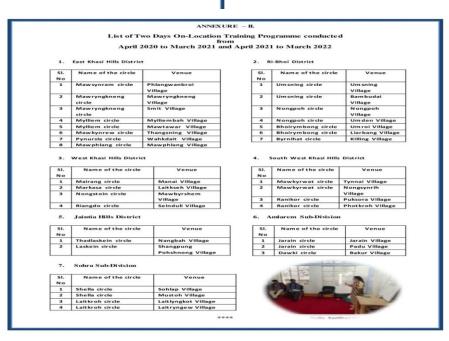
on the 2nd November, 2022.

The number of Training Programmes conducted during the Year 2020-2021 and 2021-2022 including the number of **Participants** who attended these Training Programmes and the list mentioning the places where the On Location training programmes conducted by the institute is enclosed herewith Annexure I and Annexure II respectively.

ANNEXURE-1. Training Programme Conducted by the Meghalaya Cooperative Training Institute, Shillong. For the Last 2 (two) Years (From April 2020 to March 2021 and April 2021 to March 2022).

SI No.	Name of the Programme and No. of participants who attended the training programme.	2020-2021		2021	Total			
		No Of Trainings conducted	No of Participants	No Of Trainings conducted	No of Participants	of Train condu	ings	No of Participants
1	Two Days on Location Programme for Office Bearers/ Members of Cooperative Societies	7	215	25	540	32		755
2.	One Day Programme on Skill Development for Office Bearers/ Members of Cooperative Societies	Nil	Nil	10	194	10		194
3.	Three Days training on "Hands On Information Communication Technology (ICT) for Office Bearers/ Members of Cooperative Societies.	5	98	į	20	6		118
	48	1067						





As far as the MCTI, Regional Office (Tura Branch) is concerned; the institute has recently started conducting some trainings which comprises mainly of On Location training programmes for the Office Bearers/ members of cooperative societies hailing from Garo Hills region. Details of the programmes conducted are as per Annexure III enclosed herewith.

ANNEXURE III.



Training Programme Conducted by the Meghalaya Cooperative

Training Institute, Regional office, Tura for the Last 2 (two) Years

(From April 2020 to March 2021 and April 2021 to March 2022).

SI No.	Name of the Programme	2020-2021		2021-2022		Total	
	and No. of participants who attended the training programme.	No of Trainings conducted	No of Participants	No of Trainings conducted	No of Participants	No of Trainings conducted	No of Participants
1	Two Days on Location Programme for Office Bearers/ Members of Cooperative Societies	2	51	Nil	Nil	2	51
2.	Two Days Programme on Skill Development for Office Bearers/ Members of Cooperative Societies	Nil	Nil	Nil	Nil	Nil	Nil
3.	Five Days Refreshers course for Office Bearers/ Members of Cooperative Societies.	Nil	Nil	Nil	Nil	Nil	Nil
4.	12 Days Training programme on Coop Account & Audit for Office Bearers/ Members of Cooperative Societies.	Nil	Nil	Nil	Nil	Nil	Nil
		2	51				

